



CRR Policy #2024-1: Re-Inspection Policy

Created: August 20, 2024 Effective Date: September 4, 2024
From the Community Risk Reduction Division

This policy is promulgated by the Ankeny Fire Department Community Risk Reduction Division and addresses the process and the fees associated with the re-inspection that is the result of a failed fire inspection. The policy and fee are triggered when the initial inspection, or subsequent re-inspection of an occupancy results in unresolved fire code violations. When an inspection or re-inspection results in unresolved fire code violations the fee schedule for re-inspection is as follows:

1. First Re-Inspection: No Charge
2. Second Re-Inspection: \$100
3. Third Re-Inspection: \$250
4. Fourth Re-Inspection: \$500

If after the fourth re-inspection compliance is not achieved, a municipal infraction shall be issued for the outstanding violation(s). Municipal infractions shall be written in accordance with Chapter 4 of the City of Ankeny Code of Ordinances.

Correction of Violations

During or prior to a re-inspection, if sufficient evidence is provided showing that work is scheduled to be completed, the inspector may waive the re-inspection fee for one inspection cycle (no less than 30 calendar days). Sufficient evidence may include, but is not limited to a signed quote, work order, etc. from a licensed contractor stating the work to be completed and the anticipated completion date.

Any comments or questions regarding the above information may be submitted to:

Office of the Division Chief of Community Risk Reduction
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