



APPLICATION FOR ZONING BOARD OF ADJUSTMENT SPECIAL USE PERMIT

Applicant is: ☐ Property Owner ☐ Tenant ☐ Other _____

Applicant _____

Address / Phone # _____

E-mail _____

Property Owner _____

Address / Phone # _____

E-mail _____

(Owner must sign the application or submit a letter of authorization)

To the Members of the Board of Adjustment:

I hereby request authorization for a Special Use Permit:

For *(description of use)* _____

Location *(address)* of the proposed special use _____

Legal description *(Plat & Lot #)* _____

Zoning _____ Principal use of property *(existing)* _____

Attached hereto and made a part of this request, I submit the following:

- A statement indicating the reasons for my request, evidence concerning the feasibility of the proposed request and its effect on surrounding property.
- A site plan drawing defining the areas to be developed for buildings, the areas to be developed for parking, the locations of sidewalks and driveways and the points of ingress and egress, including access streets where required, the location and heights of walls, the location and type of landscaping, and the location, size and number of signs.
- A letter of authorization from the owner or lessee, if applicable.

Complete submittals are required for review

AFFIDAVIT

State of _____)ss

County of _____)

I hereby deposit and say that all of the above statements and the statements contained in the papers submitted herewith are true.

Notarized Signature of Applicant or Property Owner

Signed and sworn to before me, this
_____ day of _____, 20 ____.

Print Name *(Applicant or Property Owner)*

(Notary Public)

--Notary seal--

Office Use Only

Paid ☐ CC ☐ Cash ☐ Check # _____

Date received _____

Filing # _____

Scheduled Meeting Date _____