



Volunteer Application

This agreement is intended to indicate the importance with which we treat our volunteers. The intent of the agreement is to assure you both of our appreciation for your services and to indicate our commitment to make your volunteer experience both productive and meaningful. You must be at least 12 years old or in 6th grade or older to be a volunteer.

Date _____
Last Name _____ First Name _____ Date of Birth _____
Address City, State, Zip _____
Email Address: _____
Daytime Phone: _____ Evening Phone _____

What is the best to communicate with you? (Check One) ___ Day Phone ___ Evening Phone
Or ___ E-mail

School Name _____ Grade currently in? _____

1. What hours are you available?
2. Please tell us about your interests and skills and why you want to volunteer at the Library:
3. What made you decide to volunteer here?
4. What is your experience in working in the library?
5. Are your volunteer hours a requirement for a class or school ___ Yes ___ No (If yes, explain).
6. Emergency Contact: Name _____ Phone _____

I, _____, agree to serve as a volunteer for the Kirkendall Public Library and commit to the following:

1. To perform my volunteer duties to the best of my ability.
2. To adhere to Library rules and procedures.
3. To meet time and duty commitments, or to provide adequate notice so that alternate arrangements can be made.

Parent/Guardian Signature (If volunteer is under 18) _____ Date _____
Volunteer Signature _____ Date _____

For the protection of our patrons, it is necessary for each volunteer 18 years or older to have a mandatory back ground check. This will be done by having the Human Resources Department of the City of Ankeny contact the volunteer through e-mail at which point the volunteer will be directed to an internet link.

Return all applications to the Ankeny Kirkendall Public Library, 1250 SW District Drive, Ankeny, Iowa 50023