

GENERAL CONDITIONS FOR WORK IN PUBLIC RIGHTS OF WAY
For work in or near City of Ankeny, Iowa rights of way or other assets under City jurisdiction

1. Failure to comply with these general conditions could lead to a suspension of the issuance of future right of way permits to the requesting party.
2. The City of Ankeny, Iowa (City) requires the permitted party to provide written notification to all affected and/or adjoining property owners of the permitted work – a minimum of 7 days in advance of the start of work. The written notification shall clearly indicate the name of the permitted party as well as the name of any contractors performing the work. Contact information for the permitted party and any contractors for questions about the work shall be included in this written notification. The City's Engineering staff shall be provided a copy of the written notification.
3. Pertinent clearances and locates shall be obtained before commencing with the permitted work. Refer to Iowa Code Chapter 480 for utility locate responsibilities and procedures.
4. The permitted party's construction crew or contractor shall notify the Engineering staff a minimum of 48 hours before commencing with the permitted work.
5. Proper vehicular and pedestrian traffic control shall be in place prior to the start of and for the duration of the permitted work. The Engineering staff can assist in determining necessary traffic control measures. All traffic control shall adhere to the current version of the Manual of Uniform Traffic Control Devices (MUTCD). This includes, but is not limited to, closures of public roadways and closures of public sidewalks and trails. Closure and detour plans shall be submitted to the City for review and approval prior to commencement of the permitted work.

If a pedestrian detour has not been approved as a part of this permit, the following policy shall be followed: All public trails or sidewalks removed or otherwise impacted by the permitted construction shall be temporarily backfilled at the end of each work day with a compacted granular material to form a firm, stable, slip resistant surface. This temporary backfill shall be maintained until a permanent hard surface restoration is completed. When weather permits, the permanent hard surface restoration shall be completed within 2 weeks of the completion of the permitted construction. If permanent hard surface restoration cannot be completed within 2 weeks, the permitted party shall contact the Engineering staff to make appropriate schedule arrangements.

6. Construction and disturbance shall be contained within public rights of way (where approved) and public or private utility easements.
7. The City of Ankeny regulates construction noise by code. The code restricts construction activities to be allowed between the hours of 7:00 AM and 9:00 PM on weekdays and between 9:00 AM and 6:00 PM on Saturdays and Sundays. Please adhere to these restrictions for normal construction activities (exceptions are allowed for emergency work).
8. Location and protection of all existing facilities conflicting with permitted work is entirely the responsibility of the permitted party and its contractors.
9. The proposed facility installation running line shall maintain a minimum of 5' horizontal separation to public underground facilities (water mains, sanitary sewers, storm sewers, and fiber lines) where the installation running line and the public underground facilities are in public rights of way and are running parallel to each other.
10. Open trenches and pits shall not be left unattended. All trenches and pits shall be backfilled prior to leaving the site. If a trench or pit must be left open during non-working hours, the trench or pit shall be barricaded with safety fence and appropriate barricade devices.

11. If the permitted work includes bores under existing public roadway pavements, the bores shall be a minimum of 60" below the top of the curb – or a minimum of 60" below the edge of pavement if there is no curb. Specific clearances beyond these minimums are included in the attached cover letter comments. When applicable, please refer to the attached STANDARD STREET CROSSING AND BORING DETAIL FOR PRIVATE UTILITIES.
12. New cables and conduits that are proposed to be buried in public rights of way shall be installed by directional bore method. Alternate methods of buried installation may only be used with prior Engineering staff approval as a special condition to this permit.
13. It is understood that circumstances may arise that require deviation from the original approved plan. If additional work is required that is outside of what was originally approved by the City, the permitted party shall submit the revision(s) to the Engineering staff for review and approval prior to beginning any additional work.
14. The City's policy for soft surface restoration in the public rights of way is to restore disturbed areas to an equal or better condition following construction. Areas of established sod require replacement with sod unless otherwise authorized by the Engineering staff. When in season, restoration shall be completed within 2 weeks of the completion of the permitted construction. If restoration cannot not be completed within 2 weeks, the permitted party shall contact the Engineering staff to make appropriate schedule arrangements. The permitted party shall be fully responsible for all efforts and costs to successfully and satisfactorily complete the soft surface restorations.
15. The permitted party shall avoid damaging pollution prevention/erosion control devices or measures or distorting surface water drainage features that may be encountered while executing the permitted work. If construction crews damage pollution prevention/erosion control devices or distort surface water drainage features, the permitted party shall immediately notify Engineering staff of the damage and the permitted party shall be responsible for repairing them to their original condition. All costs for repairs shall be the responsibility of the permitted party who caused the damage.
16. Repairs to public and private facilities (pavement, water, storm, sanitary, fiber, irrigation, etc.) damaged by the permitted work shall be the responsibility of the permitted party. The permitted party shall immediately notify Engineering staff of the damage, and the permitted party shall be responsible for all costs associated with the repairs (time, materials, equipment, and labor). All repairs shall comply with current ADA regulations, SUDAS Standard Specifications, and the City's Supplemental Specifications to SUDAS.
17. If any public street, sidewalk, trail, or pedestrian ramp pavement is removed or damaged to facilitate the permitted work, the hard surface restoration shall be inspected by the Engineering staff. If a sidewalk or trail ramp is to be restored, the hard surface restoration shall in or brought to compliance with current ADA regulations SUDAS Standard Specifications and the City's Supplemental Specifications to SUDAS. This may include full removal and replacement of the pedestrian ramp and associated curb drop within the street. The permitted party shall be responsible for all costs involved in the hard surface restorations (time, materials, equipment, and labor). Please contact Engineering staff to schedule the necessary inspection(s) for the restoration of the removed hard surface(s). **NOTE: Verification of ADA compliance on all sidewalk, trail, and pedestrian ramp restorations must be completed by an Engineering staff inspection.**
18. The permit applicant is responsible for complying with the State of Iowa Code, Standards for Land Surveying, SS. 355.6A, regarding preservation, protection and replacement of monuments (property pins and corners). Only a licensed certified land surveyor is authorized to locate and preserve the monuments likely to be disturbed or removed. The applicant shall be responsible for any associated costs related to monument protection, preservation and replacement.