

MOBILE FOOD VENDOR APPLICATION
Non-refundable application fee \$20

Today's date: _____ NEW PERMIT RENEWAL

Type of Food Vendor (as defined in Ankeny *City Code Chapter 142, MOBILE FOOD VENDORS*)

Check one: Food Cart Food Stand Food Truck

Duration of Permit: One year \$250 (April 1 – March 31)
 1-3 days \$75

Annual permits received after June 30 shall be prorated as follows: July 1-September 30, \$200; October 1-December 31, \$150; January 1-March 31, \$75

Beginning date for permit: _____ Ending date for permit: _____
Annual permits expire 03/31 of the following year

Business Name: _____

Name of Applicant: _____
Applicant must be Owner of Mobile Food Unit

Address: _____ City _____ State _____ Zip _____

Phone: _____ Alternate Phone: _____

Email Address: _____

Please answer the following regarding your type of food vending:

Will you be cooking on-site YES NO

If YES, a copy of your Ankeny Fire Department Operational Permit is required. Please contact Ankeny Fire at 515-965-6475

Mobile Food Truck Vendors Only:

Make: _____ Model: _____ Year: _____

Length and width of vehicle: _____

Personal Questions – please check all that apply

- Will you be operating a motor vehicle during the license period in connection with your work?
- Do you possess a valid driver's license?
- Have you been convicted of any misdemeanor level crime, excluding traffic law violations, in the past 2 years?
- Have you been charged with any felony level crime regardless of conviction status in the past 5 years?
- Have you been convicted of, pled guilty to or stipulated to the facts of any felony level crime in the past 10 years?
- Have you been convicted of, pled guilty to or stipulated to the facts of any forcible felony, including any felony child endangerment, assault, murder, sexual abuse, kidnapping, robbery, arson in the first degree or burglary in the first degree, or any sexually motivated crime?

List any convictions or arrests details below

Application Checklist

- Copy of vehicle registration (Mobile Food Truck Vendors Only)
- Copy of a Valid Driver’s License, unless the applicant will not be utilizing a motor vehicle for food vending purposes.
- Color pictures of mobile food truck, stand, or cart: front back side
- Submitted written consent from property owners to operate on their property (form provided by City)
- Submitted copy of certificate of general liability insurance listing Ankeny as certificate holder
- Completed a background check at <https://opportunities.averity.com/CityofAnkeny>
- Submitted a copy of your State or County license to operate
- Submitted a copy of Ankeny Fire Department Operational Permit (if cooking on-site)

Have you read and agree to comply with the City of Ankeny's Mobile Food Vendors Ordinance? YES

Do you fully understand that any falsifications made on this application will constitute grounds for revocation of your license? YES

Indemnification

To the fullest extent permitted by law, the applicant agrees to defend, pay on behalf of, indemnify, and hold harmless the City against any and all claims, demands, suits, damages or losses, together with any and all outlay and expense connected therewith, including but not limited to attorneys' fees and court costs, that may be asserted or claimed against, recovered from or suffered by the City by reason of any injury or loss, including, but not limited to, personal injury, including bodily injury or death, property damage, including loss of use thereof, and economic damages arising out of or in any way connected or associated with the applicants activities.

Certification

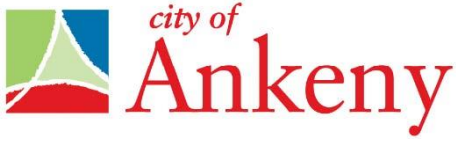
I certify that all information in this application and the required documents is true and correct to the best of my knowledge, and upon submittal becomes public record. I understand that any missing documentation may delay license approval. I further understand that should I commit a violation of the terms and conditions of this license; my license may be revoked. I agree that I will obtain any other permits necessary and will follow the guidelines and requirements set forth in Chapter 142 of the City of Ankeny's Municipal Code and on the list of requirements provided to me.

Signature of applicant

Date

FOR OFFICE USE ONLY – APPLICATION SUBMITTAL CHECKLIST

- Application fee
- Fire Operational Permit (if cooking on-site)
- Vehicle Registration (food truck)
- Copy of a Valid Driver's License, unless the applicant will not be utilizing a motor vehicle for food vending purposes.
- Color photos of unit (all vendors)
- Certificate of insurance
- Consent from property owners
- Background check
- State/County license to operate
- Application completed and signed
- PD approval



Permission from Property Owner

(Only needed if applicant is not an owner or tenant of property)

Property Owner's Information

Name _____

Address _____

Phone _____ Email _____

Statement:

I certify that I am the owner of the property located at _____ in

Ankeny, Iowa and hereby grant permission for _____, a

Mobile Food Vendor, to locate temporarily on my property on the following dates:

_____.

Signature of Owner