



**FOOTING DRAIN DISCONNECTION AND  
SUMP PUMP DISCHARGE CONNECTION PROGRAM  
FINANCIAL ASSISTANCE GRANT POLICY**

**A. FINANCIAL ASSISTANCE GRANT FOR FOOTING DRAIN DISCONNECTION  
AND SUMP PUMP DISCHARGE CONNECTION.**

- a. Any property owner completing the disconnection of a footing drain from the sanitary sewer system and connection of a sump pump discharge/footing drain to the public storm sewer system shall be entitled to a financial assistance grant from the City by means of reimbursement according to availability of public storm sewer system, public footing drain collection system, and funding.
  - i. The grant amount shall not exceed 75% of the actual costs incurred for said disconnection, up to a maximum of four thousand dollars (\$4,000.00), if the property owner installs a sump pump system and connects the discharge line into an approved public storm sewer system or public footing drain collection system that is adjacent to the property.
  - ii. The financial assistance grant shall be subject to compliance with an approved disconnection and connection procedure. Such payment shall be subject to the submittal of invoices with proof of payment, vouchers and documentation clearly establishing the costs incurred. If the property owner undertakes some portion of the labor for the approved disconnection and connection procedure, the property owner may request reimbursement of not more than twenty (20) hours of labor at a rate of thirty dollars (\$30.00) per hour as a portion of the financial assistance grant previously described.
  - iii. To qualify for the financial assistance grant, the approved disconnection and connection procedure must be completed after July 1, 2023, and the property owner must make written application to the City for the financial assistance within eighteen (18) months after the date of notification to disconnect the footing drain from the sanitary sewer system and connect the footing drain to the public storm sewer system or the public footing drain collection system.
  - iv. Households or families that have an annual income of less than 200% of HHS poverty guidelines can apply for additional financial assistance from the City.
- b. **DISCONNECTION AND CONNECTION FOR PROPERTIES NOT NOTIFIED.** Based upon available funding, property owners not notified to disconnect the footing drain from the sanitary sewer system and connect the footing drain to the public storm sewer system or the public footing drain

collection system shall be entitled to the financial assistance grant for disconnection and connection if the customer applies and completes an approved disconnection and connection procedure.

c. **APPROVED DISCONNECTION AND CONNECTION PROCEDURE.**

The approved disconnection procedure of a direct or indirect footing drain connection to the sanitary sewer system and connection to the public storm sewer system or public footing drain collection system for purposes of the financial assistance grant must fully comply with the following:

- i. **Inspection of Existing Condition.** Prior to beginning any work on the removal or disconnection of the footing drain connection, the existing condition must be inspected by the City. The property owner shall be responsible to obtain a ~~plumbing~~ necessary permit(s) and schedule the inspection. The ~~plumbing~~ permit fee(s) will be waived by the City.
- ii. **Approved System.** An approved system for the removal of footing drain connections must be used. The approved system shall consist of a sump pump and a sump pump pit with a discharge to an approved storm sewer connection or an approved footing drain collection connection.
- iii. **Construction Inspection.** Upon installation of the sump pump pit, sump pump, and plumbing connections; and prior to installation of the concrete floor, the property owner shall be responsible to schedule an inspection by the City of the completed work.
- iv. **Existing Connection.** After the property owner connects the footing drain to the public storm sewer system or public footing drain collection system, any direct or indirect connection between the footing drain and the sanitary sewer system of the building shall be permanently plugged in a manner approved by the City.
- v. **Floor Drain Connection Prohibited.** The new system shall be installed in such a manner that direct or indirect flow from the footing drain to a floor drain shall not be possible.
- vi. **Post-Construction Inspection.** The installation of the sump pump and associated facilities work shall be inspected by the City. The property owner shall be responsible to schedule the post-construction inspection.

d. **CONDITIONS OF FINANCIAL ASSISTANCE GRANT.** A property owner requesting the financial assistance grant must own the property and, as a condition of the grant, must agree in writing to the following:

- i. **Inspection.** The City, on reasonable notice, may inspect the footing drain connection at any time.
- ii. **Maintenance and Repair.** The property owner shall maintain the sump pump system and complete any repairs or replacement of the sump pump system in a timely manner.

- iii. **Discharge Modifications Prohibited.** The property owner shall agree not to modify the sump pump discharge in any manner that would directly or indirectly contribute footing drain flow to the sanitary sewer system.
- iv. **Non-Compliance Charge for Footing Drain Connection.** The property owner shall agree to be subject to the non-compliance charge regarding the user fee for footing drain connection, as per City Code Section 103.07 of the Footing Drain Disconnection Program, in the event the property owner fails to repair or replace the sump pump or to cure any other prohibited modifications of the system within thirty (30) days following notice by the City.
- v. **Agreement Runs with the Land.** The property owner shall agree that the agreement shall run with the land and such agreement may be recorded by the City in the office of the Polk County Recorder.

**B. FINANCIAL ASSISTANCE GRANT FOR SUMP PUMP DISCHARGE CONNECTION**

- a. Any property owner completing the connection of a sump pump discharge/footing drain, which currently outlets outside the building, to the public storm sewer system or public footing drain collection system shall be entitled to a financial assistance grant from the City by means of reimbursement according to availability of public storm sewer system, public footing drain collection system, and funding.
  - i. The grant amount shall not exceed 75% of the actual costs incurred for said connection, up to a maximum of two thousand dollars (\$2,000.00), if the property owner installs a sump pump system as needed and connects the discharge line into an approved public storm sewer system or public footing drain collection system that is adjacent to the property.
  - ii. The financial assistance grant shall be subject to compliance with an approved connection procedure. Such payment shall be subject to the submittal of invoices with proof of payment, vouchers and documentation clearly establishing the costs incurred. If the property owner undertakes some portion of the labor for the approved connection procedure, the property owner may request reimbursement of not more than twenty (20) hours of labor at a rate of thirty dollars (\$30.00) per hour as a portion of the financial assistance grant previously described.
  - iii. To qualify for the financial assistance grant, the approved connection procedure must be completed after July 1, 2023 and the property owner must make written application to the City for the financial assistance within eighteen (18) months after the date of notification of availability of public storm sewer system or public footing drain collection system.

- b. **CONNECTION FOR PROPERTIES NOT NOTIFIED.** Based upon available funding, property owners not notified about the opportunity to connect the sump pump discharge/footing drain to the public storm sewer system or the public footing drain collection system shall be entitled to the financial assistance grant for connection if the customer applies and completes an approved connection procedure.
- c. **APPROVED CONNECTION PROCEDURE.** The approved connection of a sump pump discharge/footing drain to the public storm sewer system or public footing drain collection system for purposes of the financial assistance grant must fully comply with the following:
  - i. **Inspection of Existing Condition.** Prior to beginning any work, the existing condition must be inspected by the City. The property owner shall be responsible to obtain a plumbing necessary permit(s) and schedule the inspection. The plumbing permit fee(s) will be waived by the City.
  - ii. **Approved System.** An approved system shall consist of a sump pump and a sump pump pit as necessary with a discharge to an approved storm sewer connection or an approved footing drain collection connection.
  - iii. **Construction Inspection.** Upon installation of the sump pump pit, sump pump, and plumbing connections; and prior to installation of any concrete or backfilling, the property owner shall be responsible to schedule an inspection by the City of the completed work.
  - iv. **Floor Drain Connection Prohibited.** The new system shall be installed in such a manner that direct or indirect flow from the footing drain to a floor drain shall not be possible.
  - v. **Post-Construction Inspection.** The installation of the sump pump and associated facilities work shall be inspected by the City. The property owner shall be responsible to schedule the post-construction inspection.
- d. **CONDITIONS OF FINANCIAL ASSISTANCE GRANT.** A property owner requesting the financial assistance grant must own the property and, as a condition of the grant, must agree in writing to the following:
  - i. **Inspection.** The City, on reasonable notice, may inspect the footing drain connection at any time.
  - ii. **Maintenance and Repair.** The property owner shall maintain the sump pump system and complete any repairs or replacement of the sump pump system in a timely manner.
  - iii. **Discharge Modifications Prohibited.** The property owner shall agree not to modify the sump pump discharge in any manner that would directly or indirectly contribute footing drain flow to the sanitary sewer system.

- iv. **Agreement Runs with the Land.** The property owner shall agree that the agreement shall run with the land and such agreement may be recorded by the City in the office of the Polk County Recorder.