

RESIDENTIAL BLOCK PARTY-STREET CLOSURE REQUIREMENTS/RULES

1. All persons living in the area to be blocked off shall be in agreement with blocking the street. A list of signatures and address shall accompany this permit.
2. No major thoroughfare (arterial or collector streets) shall be blocked off without Council authorization.
3. Amplified sound will require a noise permit and can be acquired at the City Clerk's Office. Any music or other noise shall be kept to an acceptable level. A valid complaint of disturbance of the peace will result in a warning, and if it continues, it shall be reason to terminate the block party and issue a criminal citation. The use of fireworks is not allowed per Iowa Code. Persons using fireworks may be criminally charged and the block party may be terminated.
4. Any inflatable/bouncy house or tents must be installed on private property only and are NOT allowed on public property, including the right-of-way.
5. The City of Ankeny Public Works Operations shall be notified of the location and time of the block party. Barricades will be placed on the street right-of-way at the intersections of the street closing. The person(s) in charge of the block party will set out the barricades at the intersections just prior to the start of the block party. When the block party has concluded and the street and right-of-way are clear of people, materials, and debris, those in charge shall remove the barricades from the street. The removed barricades shall be placed back at the location where they were dropped off. The street shall be opened for vehicular traffic no later than the concluding time listed. The Public Works Operations will pick up the barricades the following working day. The person(s) requesting the block party is/are responsible and will be billed for all damaged or lost barricades. The fee for damaged or lost barricades may cost up to \$100 each.
6. An optional rain date shall fall within the same weekend of the application. In such case, the person in charge of the Block Party **shall inform the Police Department and Fire Department of the date change. Phone Polk County Dispatch at 286-3333.**
7. The block party application shall be **RETURNED NO LATER THAN 10 BUSINESS DAYS** prior to the date requested for the block party.
8. Return completed application to the City Clerk's Office, 410 West First Street, M-F 8-5. Questions, contact the City Clerk's Office at 965-6400.



BLOCK PARTY APPLICATION

Today's date: _____

Name of Organizer/ Planner _____

Address _____

City _____ State _____ Zip Code _____

Phone _____ Alternate phone _____

Email _____

Date(s) / Time(s) for Event (no earlier than noon nor later than midnight)

Date: _____ Start Time: _____ AM PM End Time: _____ AM PM

Optional Rain Date (must fall within same weekend)

Date: _____ Start Time: _____ AM PM End Time: _____ AM PM

Street Closures – please include a map of the area you desire to close and where you would like barricades

Street(s) to be blocked off: _____

Intersections: _____ AND _____

The City of Ankeny has the right to deny closure of certain streets. Closure of an arterial or collector street will require the Ankeny City Council's approval at the next regularly scheduled City Council meeting - this may affect the date of your block party.

Please check all that apply:

- Erection of a tent or canopy
- Amplified sound (amplified music or band) *requires Noise Permit included below
- Inflatables (private property only)
- Food truck (must be licensed through Ankeny's Mobile Food Vendor Ordinance. A list of licensed vendors can be found at <https://www.ankenyiowa.gov/our-city/departments/city-clerk/licenses-and-permits/mobile-food-vendors>)

BLOCK PARTY APPLICATION

Indemnification

To the fullest extent permitted by law, the licensee agrees to defend, pay on behalf of, indemnify, and hold harmless the City against any and all claims, demands, suits, damages or losses, together with any and all outlay and expense connected therewith, including but not limited to attorneys' fees and court costs, that may be asserted or claimed against, recovered from or suffered by the City by reason of any injury or loss, including, but not limited to, personal injury, including bodily injury or death, property damage, including loss of use thereof, and economic damages arising out of or in any way connected or associated with the licensee's licensed activities.

Certification

I certify that all information in this application and the required documents is true and correct to the best of my knowledge, and upon submittal becomes public record. I understand that any missing documentation may delay license approval. I further understand that should I commit a violation of the terms and conditions of this license, my license may be revoked. I agree that I will obtain any other permits necessary and will follow the guidelines and requirements set forth in Chapter 124 of the City of Ankeny's Municipal Code and on the list of requirements provided to me.

Signature of applicant

Date

FOR OFFICE USE ONLY – APPLICATION SUBMITTAL CHECKLIST

- Map of Street to be closed
- Consent from property owners
- Application completed and signed
- Public Works Approved
- Fire Dept. Approved
- Police Dept. Approved



BLOCK PARTY APPLICATION EDUCATIONAL VISIT REQUEST

As a service to our residents, Police, Fire, Municipal Utilities and Public Works offer educational visits to your residential block parties. These visits are free of charge and are dependent on personnel being available at the requested time.

No, I am not interested in a visit.

Yes, I would like a visit from:

Fire Department – equipment demonstration (not available between the hours of 6 – 7 PM)

Police Department – equipment demonstration

Public Works – equipment demonstration

Date of event: _____

Residential Block Party Address: _____

Preferred time for visit: _____



**BLOCK PARTY APPLICATION
NOISE LICENSE APPLICATION**
*Non-refundable application fee \$20
Block Party Noise Permit fee \$30*

Today's date: _____

Name of Organizer/ Planner _____

Address _____

Date of Event _____

Start Time: _____ AM PM End Time: _____ AM PM

Hours of operation of the sound equipment shall be limited to six (6) hours, unless issued in conjunction with a City-approved special event permit. Noise permits shall not extend after 9:00 p.m. on a weeknight or after 11:00 p.m. on a weekend night or on the night prior to a holiday or the night of a holiday, except in unusual circumstances, for good cause shown and approved by the City Council at their next regular council meeting. Weeknight includes Sunday through Thursday and weekend night includes Friday through Saturday.

Submitted the signature(s) of property owners within 200 feet of a residential property line and of property owners adjacent to a commercial property line (Form provided by City)

Have you read and agree to comply with the [City of Ankeny's Noise Control Ordinance](#)? YES

Do you fully understand that any falsifications made on this application will constitute grounds for revocation of your license? YES

Certification

I certify that all information in this application and the required documents is true and correct to the best of my knowledge, and upon submittal becomes public record. I understand that any missing documentation may delay license approval. I further understand that should I commit a violation of the terms and conditions of this license, my license may be revoked. I agree that I will obtain any other permits necessary and will follow the guidelines and requirements set forth in Chapter 124 of the City of Ankeny's Municipal Code and on the list of requirements provided to me.

Signature of applicant

Date

FOR OFFICE USE ONLY – APPLICATION SUBMITTAL CHECKLIST

- List of signatures acknowledging noise permit
- Application completed and signed
- Application fee paid \$20
- PD approval
- Permit fee paid



BLOCK PARTY APPLICATION NOISE LICENSE APPLICATION

Important Information for Noise Permit Applicants

1. Hours of operation of sound equipment will be limited to six (6) hours. Those hours can be consecutive or non-consecutive, but will be designated on the permit.
2. Noise permits shall not extend after 9:00 p.m. on a weeknight or after 11:00 p.m. on a weekend night or on the night prior to a holiday or the night of a holiday, except in unusual circumstances, for good cause shown and approved by the City Council at their next regular council meeting. Weeknight includes Sunday through Thursday and weekend night includes Friday through Saturday.
3. No person shall operate or cause to be operated on public or private property any source of sound in such a manner as to create a sound level that exceeds the following limits on receiving land:

RECEIVING	MAXIMUM dB PERMITTED:
Residential:	70 dB between 7 a.m. and 8 p.m. 65 dB after 8 p.m.
Commercial:	75 dB between 7 a.m. and 8 p.m. 70 dB after 8 p.m.

4. If there is no voluntary compliance within a reasonable amount of time, the Noise Control Officer is given the authority to issue a municipal citation to shut down the event, to turn off the sound equipment, or to reduce the sound to the level authorized by the Noise Permit.
5. An event for which a Noise Permit either has not been obtained or which is in violation of the maximum decibel levels will also be subject to those penalties established elsewhere in this Code.