



# SOLICITOR, PEDDLER, TRANSIENT MERCHANT LICENSE APPLICATION

*Non-refundable application fee \$20*

*One application per person*

Today's date: \_\_\_\_\_  NEW PERMIT  RENEWAL

### Type of Vendor

*(as defined in Ankeny City Code Chapter 132, SOLICITOR, PEDDLER, TRANSIENT MERCHANT)*

Check one:  Solicitor  Peddler  Transient Merchant

*Please refer to Chapter 132, Section 15 for exemptions to licensing requirements*

- Duration of Permit:
- One day \$20
  - One week (*consecutive days*) \$50
  - One month \$75
  - One to six months \$150

Beginning date for permit: \_\_\_\_\_ Ending date for permit: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Local Address: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Nature of Business: \_\_\_\_\_

DOB: \_\_\_\_\_ Height: \_\_\_\_\_ Hair Color: \_\_\_\_\_ Eye Color: \_\_\_\_\_

Last three (3) cities and dates applicant engaged in similar activities:

1. \_\_\_\_\_ Date: \_\_\_\_\_

2. \_\_\_\_\_ Date: \_\_\_\_\_

3. \_\_\_\_\_ Date: \_\_\_\_\_

**Employer Information**

Name of Employer: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_

Address of Employer: \_\_\_\_\_

Supervisor's Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Website URL: \_\_\_\_\_

**Vehicle Information**

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_

License plate # \_\_\_\_\_

**Personal Questions – please check all that apply**

YES  NO Will you be operating a motor vehicle during the license period in connection with your work?

YES  NO Do you possess a valid driver's license?

YES  NO Have you been convicted of any misdemeanor level crime, excluding traffic law violations, in the past 2 years?

YES  NO Have you been charged with any felony level crime regardless of conviction status in the past 5 years?

YES  NO Have you been convicted of, pled guilty to or stipulated to the facts of any felony level crime in the past 10 years?

YES  NO Have you been convicted of, pled guilty to or stipulated to the facts of any forcible felony, including any felony child endangerment, assault, murder, sexual abuse, kidnapping, robbery, arson in the first degree or burglary in the first degree, or any sexually motivated crime?

List any convictions or arrests details below

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Application Checklist

- Copy of vehicle registration for all vehicles that will be used during vending
- Copy of proof of vehicle insurance
- Oscillating light inspection (*street vendors only*) \_\_\_\_\_ inspected by (*Clerk's staff initials*)
- Copy of driver's license or photo identification if the applicant will not be utilizing a motor vehicle during the license period for any purpose.
- Completed a background check at <https://opportunities.averity.com/CityofAnkeny>
- Copy of bond (*Transient Merchants only*)
- Copy of Iowa Department of Inspections & Appeals License (*Sales of temperature controlled foods only*)

**Have you read and agree to comply with the City of Ankeny's Peddler, Solicitors, and Transient Merchant Ordinance?  YES**

**Do you fully understand that any falsifications made on this application will constitute grounds for revocation of your license?  YES**

**Do you understand and agree that the City-issued ID tag must be worn at all times while peddling, soliciting or selling merchandise in the City of Ankeny?  YES**

**Do you understand that the hours of solicitation in the City of Ankeny are from 9 AM to 7 PM, Monday through Saturday and no soliciting is allowed on Sundays or national holidays?  YES**

### Indemnification

To the fullest extent permitted by law, the licensee agrees to defend, pay on behalf of, indemnify, and hold harmless the City against any and all claims, demands, suits, damages or losses, together with any and all outlay and expense connected therewith, including but not limited to attorneys' fees and court costs, that may be asserted or claimed against, recovered from or suffered by the City by reason of any injury or loss, including, but not limited to, personal injury, including bodily injury or death, property damage, including loss of use thereof, and economic damages arising out of or in any way connected or associated with the licensee's licensed activities.

### Certification

I certify that all information in this application and the required documents is true and correct to the best of my knowledge, and upon submittal becomes public record. I understand that any missing documentation may delay license approval. I further understand that should I commit a violation of the terms and conditions of this license, my license may be revoked. I agree that I will obtain any other permits necessary and will follow the guidelines and requirements set forth in Chapter 132 of the City of Ankeny's Municipal Code and on the list of requirements provided to me.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

**FOR OFFICE USE ONLY – APPLICATION SUBMITTAL CHECKLIST**

- Application fee
- Oscillating light inspection (*street vendors only*)
- Submitted bond (*Transient Merchants only*)
- Application completed and signed
- Copy of driver's license or photo identification
- Copy of owa Department of Inspections & Appeals License (*Sales of temperature controlled foods only*)
- Vehicle registration
- Background check
- Take picture for ID Badge
- Proof of vehicle insurance