

MINUTES OF THE REGULAR MEETING OF THE ANKENY CITY COUNCIL

Tuesday, January 2, 2018 – 5:00 PM
Ankeny City Hall - City Council Chambers
410 West First Street, Ankeny, Iowa

Gary Lorenz, Mayor

Mark Holm, Mayor Pro tem

Council Members: Bobbi Bentz, Jim McKenna, Kerry Walter-Ashby, Kelly Whiting

Mayor Lorenz called the meeting to order at 5:00 p.m. All Council members were present. City Manager, David Jones and City Attorney, Amy Beattie were present.

Mayor Lorenz led the Pledge of Allegiance.

CEREMONY:

1. Oath of Office: City Clerk Pam DeMouth administered the oath of office to Mayor Gary Lorenz. Mayor Lorenz administered the oath of office to Council Members Kelly Whiting and Kerry Walter-Ashby.

A. PUBLIC FORUM:

1. Open Forum: Patti Hood, representing the Ankeny Area Chamber of Commerce reported on the events of the Chamber.

B. APPROVAL OF AGENDA:

1. Approval of the January 2, 2018 Agenda:

Action# B1-1. Holm made the motion to approve and accept the January 2, 2018 agenda, with amendment, deleting Consent Agenda Item CA-27, seconded by Bentz.

ROLL CALL

2018-0102.B1-1 YES 5 NO 0

C. PUBLIC HEARING(S):

1. **PH 2018-01:** Proposed vacation of an ingress/egress easement located on Lots, 4, 5, and 6, of Northpointe Village Center Plat 1.

Mayor Lorenz opened the public hearing. Notice of this hearing was published in the Des Moines Register on the 22nd day of December, 2017.

No written objections were filed and no oral objections were offered from the audience.

Eric Jensen, Planning & Building Director, reported that ISG, Inc., on behalf of ALDI, Inc., has requested the vacation of an ingress/egress easement on Lots 4, 5 and 6 of Northpointe Village Center Plat 1 to facilitate development of the property. The ingress/egress easement was established to serve vehicle traffic going to and from each of the three lots in subject.

Action# C1-1. Walter-Ashby made the motion to close Public Hearing 2018-01, seconded by Bentz.

ROLL CALL

2018-0102.C1-1 YES 5 NO 0

D. REPORTS OF ADVISORY BOARDS AND COMMISSION:

1. Plan and Zoning Commission Representative, Glenn Hunter, reported on the activities of the Plan & Zoning Commission and stated he would be resigning from his position on the Plan and Zoning Commission effective January 31, 2018.

E. APPROVAL OF CONSENT AGENDA:

- **Minutes**

CA - 1 Approval of official council actions of the regular meeting of December 18, 2017, as published, subject to correction, as recommended by the City Clerk.

CA - 2 Receive and file minutes of the Plan and Zoning Commission meeting of December 5, 2017.

CA - 3 Receive and file minutes of the Library Board of Trustees meeting of November 16, 2017.

- **Licenses and Permits**

CA - 4 Consider motion to approve the issuance of liquor license(s) and/or beer / wine permit(s) in the City of Ankeny.

- **Finance/Budget**

CA - 5 Consider motion to approve Payment #4 in the amount of \$7,876.00 to Calhoun-Burns and Associates, Inc., for engineering services on the NE 54th Street Bridge Replacement over Tributary to Fourmile Creek project.

CA - 6 Consider motion to approve Change Order No. 3 increasing the contract amount by \$11,284.44 to DDVI Incorporated for construction services on the Fire Station No. 3 project.

CA - 7 Consider motion to approve Payment #5 in the amount of \$330,142.76 to DDVI Incorporated for construction services on the Fire Station No. 3 project.

CA - 8 Consider motion to approve Payment #2 in the amount of \$4,500.00 to Kirkham Michael Associates, Inc. for engineering services on the NE Four Mile Drive RCB Culvert for Deer Creek project.

CA - 9 Consider motion to approve Payment #2 in the amount of \$10,429.21 to MSA Professional Services Inc., for engineering services on the 2018 SW 3rd Street Water Main Improvements (Design) project.

CA - 10 Consider motion to approve Payment #1 in the amount of \$7,996.44 to Snyder & Associates, Inc., for design services associated with the SE Convenience Boulevard Extension project.

CA - 11 Consider motion to approve Payment #6 in the amount of \$9,022.32 to Snyder & Associates, Inc., for engineering services on the Ash Tower Feeder Main project.

CA - 12 Consider motion to approve Payment #83 in the amount of \$1,007.00 to Snyder & Associates, Inc., for engineering services on the E. 1st Street Interchange Reconstruction project.

CA - 13 Consider motion to approve Payment #60 in the amount of \$812.36 to Snyder & Associates, Inc., for engineering services on the I-35 Widening E. 1st St. Interchange to NE 36th St.

CA - 14 Consider motion to approve Payment #7 in the amount of \$1,478.50 to Snyder & Associates, Inc., for engineering services on the IA 415 & West First St Traffic Signal project.

CA - 15 Consider motion to approve Payment #8 in the amount of \$8,001.85 to Snyder & Associates, Inc., for engineering services on the NE Delaware Avenue Pedestrian Bridge & Sidewalk Connection project.

CA - 16 Consider motion to approve Payment #7 in the amount of \$19,505.00 to Snyder & Associates, Inc., for engineering services on the Ankeny Blvd & First St Intersection Improvements project.

CA - 17 Consider motion to approve Payment #8 in the amount of \$4,274.42 to Snyder & Associates, Inc., for engineering services on the SE Creekview Dr Drainage & Pavement Improvements project.

CA - 18 Consider motion to approve Payment #34 in the amount of \$4,727.81 to Snyder & Associates, Inc., for engineering services on the NE 36th St. Bridge Widening & Roadway Reconstruction project.

CA - 19 Consider motion to approve the January 2, 2018 Accounts Payable from the following funds: General \$175,002.78, Road Use Tax \$92,842.76, Library Foundation \$3,264.60, Solid Waste \$28,105.94, Water \$103,977.97, Sewer \$12,688.57, Stormwater \$1,986.40, Golf Course \$7,563.29, Enterprise Project \$42,612.81, Revolving \$25,885.24, Equipment Reserve \$246,586.00, Capital Projects \$398,435.61. Payroll \$1,287,109.28, Less Srvc Trnsfrs/ACH Drafts (\$151,110.43), Less Agenda Pymnts Approved Separately (\$409,773.67), Grand Total \$1,865,177.15) (Finance Committee: B. Bentz, Chp, K. Walter-Ashby, M. Holm)

- **Personnel Items**

CA - 20 Consider motion to approve the Ankeny Professional Fire Fighter Employees' Union Labor Agreement commencing July 1, 2018 and authorize the execution of said agreement.

- **Community Development Items**

CA - 21 Consider motion to adopt RESOLUTION 2018-001 accepting final plat, platted easements, off site easements, deed to streets, letter of credit for seeding and erosion control, performance and maintenance bonds for paving and underground improvements, park site dedication agreement, and cost participation for water main upsizing for Trestle Ridge Estates Plat 1.

CA - 22 Consider motion to adopt RESOLUTION 2018-002 approving plans and specifications and accepting contracts, performance and maintenance bonds for the construction of water main, sanitary sewer and storm sewer in Trestle Ridge Estates Plat.

CA - 23 Consider motion to adopt RESOLUTION 2018-003 approving plans and specifications and accepting contracts, performance and maintenance bonds for the construction of street paving in Trestle Ridge Estates Plat 1.

CA - 24 Consider motion to adopt RESOLUTION 2018-004 accepting final plat and platted easements for Bill Kimberley Plat 1.

CA - 25 Consider motion to adopt RESOLUTION 2018-005 setting a public hearing on the vacation of a public utility and drainage easement located on Lots 5 and 6, Metro North. (date of hrg: 1/15/2018 @ 5:30 p.m.)

- **Engineering Items**

CA - 26 Consider motion to adopt RESOLUTION 2018-006 accepting an off-site easement for sanitary sewer in conjunction with Clover Ridge East Plat 3.

CA - 27 Deleted

CA - 28 Consider motion to adopt RESOLUTION 2018-008 approving plans and specifications and accepting contracts, performance and maintenance bonds for the construction of sanitary trunk sewer in the Trestle Ridge Sanitary Trunk Sewer Project.

CA - 29 Consider motion to adopt RESOLUTION 2018-009 authorizing the execution of an Agreement between the Iowa Department of Transportation (Iowa DOT) and the City of Ankeny, Iowa, for the use of Revitalize Iowa's Sound Economy (RISE) Program Funding on the SE Convenience Boulevard Extension Project.

- **Capital Improvement Projects:** none

- **Administrative Items**

CA - 30 Consider motion to adopt RESOLUTION 2018-010 setting a public hearing on a development agreement between the City of Ankeny & Casey's General Stores, Inc. (date of hrg: 1/15/2018 @ 5:30 p.m.)

CA - 31 Consider motion to approve 2018 Parks & Recreation Department fees.

CA - 32 Consider motion to adopt RESOLUTION 2018-011 authorizing the Mayor to execute a Professional Services Agreement with Confluence in an amount not to exceed \$60,000 for preparation of a citywide Parks & Recreation Facilities Comprehensive Plan Update.

CA - 33 Consider motion to adopt RESOLUTION 2018-012 setting a time and place for a public hearing on the proposed five-year Capital Improvement Program (CIP) for the years 2018 through 2022 (date of hrg: 01/15/18 @ 5:30 p.m.).

- Approval of Consent Agenda Items

1. Consent Agenda Items CA-1 through CA-33:

Action# E1-1. Bentz made the motion to approve the recommendations for Consent Agenda Items CA-1 through CA-33, seconded by Walter-Ashby.

ROLL CALL

2018-0102.E1-1 YES 5 NO 0

F. SUPPLEMENTAL AND REMOVED CONSENT AGENDA ITEMS:

1. Supplemental and Removed Consent Agenda

Action# F1-1. No action taken.

G. RECESS: none

H. LEGISLATIVE BUSINESS:

- Approval of Ordinances:

1. Ord. 1932: An Ordinance amending the Municipal Code of the City of Ankeny, Iowa, Chapter 130 liquor licenses and wine and beer permits.

Action# H1-1. Holm made the motion to accept second consideration of ORDINANCE 1932, seconded by Whiting.

ROLL CALL

2018-0102.H1-1 YES 5 NO 0

2. Ord 1933: An Ordinance vacating an ingress/egress easement located on Lots 4, 5, and 6, of Northpointe Village Center Plat 1. (PH 2018-01)

Action# H2-1. Walter-Ashby made the motion to accept first consideration of ORDINANCE 1933, seconded by Bentz.

ROLL CALL

2018-0102.H2-1 YES 5 NO 0

I. OLD BUSINESS: none

J. NEW BUSINESS:

1. Proposed SE East Lawn Area Utility Improvements - Phase 1
Initiate Proceedings

Action# J1-1. Holm made the motion to adopt RESOLUTION 2018-013 ordering construction of the SE East Lawn Area Utility Improvements - Phase 1, and fixing a date for hearing thereon and taking of bids therefor, seconded by Walter-Ashby. (date of bid-letting: 1/30/18 @ 10:30 a.m./date of hrg: 2/5/18 @ 5:30 p.m.)

ROLL CALL

2018-0102.J1-1 YES 5 NO 0

K. ADMINISTRATIVE BUSINESS:

- Report of the City Staff:

City Manager David Jones reminded Council of the Department Budget Presentations scheduled for Friday, January 12th beginning at 8:30 a.m. at Otter Creek Golf Course; and he reminded Council of the photo session that is scheduled for 5:00 p.m. on Monday, January 15th prior to the Council meeting; and lastly he stated Mayor Lorenz and himself met with Senator Whitver and Representative Koester to discuss the 2018 State Legislative Priorities.

Report of the Governing Body:

Mayor Lorenz reviewed with Council the list of Mayor/City Council/Staff Sub-Committee Appointments for 2018 and stated these appointments would be placed on the January 15th council agenda for approval.

He reported to council that information has been posted on the City's Website and Social Media regarding the City of Ankeny seeking applicants for Boards and Commissions. He advised he would like to change the term length of Plan & Zoning Commission from five year to four year. He stated he has visited with City Attorney Amy Beattie regarding such, as well as the potential change of Library Board from six year to possibly four year term.

Mayor and Council members thanked Glenn Hunter for his service on both the Board of Adjustment and Plan & Zoning Commission and welcomed Kelly Whiting to the Council.

Council member Bentz stated she was in favor of adjusting the term of office for the Plan & Zoning Commission and stated she would be absent from the February 5th council meeting.

L. ADJOURNMENT

1. There being no further business, the meeting was adjourned at 5:23 p.m.

Pamela DeMouth, City Clerk

Gary Lorenz, Mayor

Published in the Des Moines Register on the 12th day of January, 2018.
Audio file of meeting is available by contacting the City Clerk's Office.