

**KIRKENDALL PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES**

Thursday, May 17, 2018, 6:30 pm

Location: Kirkendall Public Library

Present: Lory Johnson, Mike Wiser, Heather Lilienthal, Bert Testa, Tamara Fujinaka, Sam Mitchel

Topic	Discussion
Call to Order	Fujinaka called the meeting to order.
Approval of Minutes	Motion made by Johnson and seconded by Wiser to approve the April 2018 meeting minutes with one spelling correction. Motion passed unanimously.
Consent Agenda	Financials update provided by Mitchel.
Director's Report	Mitchel provided a report on staff activity, facilities and city of Ankeny business.
Department Reports	The board reviewed April updates from department heads.
Old Business	<ul style="list-style-type: none"> A. New library: Stahl Construction will begin work soon and is consideration the installation of a webcam to record the process. The public groundbreaking ceremony will be held Friday, June 1, at 10 a.m. B. The Friends of the Ankeny Library group is beginning to receive members and putting their new board in place. The board will consist of 9 to 15 members, with two trustees serving.
New Business	<ul style="list-style-type: none"> A. The trustees will volunteer to provide brief updates to the city council twice a month during the public comment period. The trustees signed up to attend and provide these reports. The goal is to keep the board updated on unique and interesting events and issues and strengthen the connection between the library and the city. B. The board briefly discussed the gun policy. The city may review this policy soon. C. The board reviewed the fines and fees policy and no changes were suggested at this time.
Adjournment	Wiser motioned to adjourn, seconded by Johnson. Meeting adjourned at 7:15 p.m. Next scheduled meeting: Thursday, June 21, 2018, at 6:30 p.m.

Respectfully submitted, Heather Lilienthal, Secretary

Approved: 6/21/18