

**MINUTES OF THE REGULAR MEETING OF THE ANKENY CITY COUNCIL**

Monday, October 1, 2018 – 5:30 PM  
Ankeny City Hall - City Council Chambers  
410 West First Street, Ankeny, Iowa

Gary Lorenz, Mayor

Mark Holm, Mayor Pro tem

Council Members: Bobbi Bentz, Jim McKenna, Kerry Walter-Ashby, Kelly Whiting

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Mayor Lorenz called the meeting to order at 5:30 p.m. All Council members were present. City Manager, David Jones and City Attorney, Amy Beattie were present.

Mayor Lorenz led the Pledge of Allegiance.

**CEREMONY:** none

**A. PUBLIC FORUM:**

1. Open Forum: Michael Hidder, representing the Ankeny Area Chamber of Commerce, presented an update on the Chamber's activities and events.

**B. APPROVAL OF AGENDA:**

1. Approval of the October 1, 2018 Agenda:

**Action# B1-1. Walter-Ashby made the motion to approve and accept the October 1, 2018 agenda, without amendment, seconded by Whiting.**

**ROLL CALL**

**2018-1001.B1-1                      YES    5            NO    0**

**C. PUBLIC HEARING(S):** none

**D. REPORTS OF ADVISORY BOARDS AND COMMISSION:**

1. Plan and Zoning Commission Representative, Glenn Hunter, reported on the activities of the Plan and Zoning Commission.

**E. APPROVAL OF CONSENT AGENDA:**

- **Minutes**  
**CA - 1** Approval of official council actions of the regular meeting of September 17, 2018, as published, subject to correction, as recommended by the City Clerk.  
**CA - 2** Receive and file minutes of the Plan and Zoning Commission meeting of September 4, 2018.
- **Licenses and Permits**  
**CA - 3** Consider motion to approve the issuance of liquor license(s) and/or beer / wine permit(s) in the City of Ankeny.
- **Finance/Budget**  
**CA - 4** Consider motion to approve Payment #6 in the amount of \$279,775.46 to C.L. Carroll Co., Inc., for construction services on the Northwest Booster Station project.

**CA - 5** Consider motion to approve Payment #15 in the amount of \$34,123.17 to HR Green, Inc., for engineering services on the NW Irvinedale Drive Reconstruction (Design) project.

**CA - 6** Consider motion to approve Payment #7 in the amount of \$3,601.50 to JEO Consulting Group, Inc., for engineering services on the SE Delaware Streambank Stabilization project.

**CA - 7** Consider motion to approve Change Order #2 decreasing the contract amount by \$6,556.35 to McAninch Corporation for construction services on the SE Peterson Dr/SE Trilein Dr Storm Sewer Improvements project.

**CA - 8** Consider motion to approve Payment #3 in the amount of \$7,672.04 to McAninch Corporation for construction services on the SE Peterson/SE Trilein Storm Sewer Improvements project.

**CA - 9** Consider motion to approve Payment #11 in the amount of \$927.00 to MSA Professional Services Inc., for engineering services on the 2018 SW 3rd Street Water Main Improvements (Design) project.

**CA - 10** Consider motion to approve Payment #3 in the amount of \$24,712.50 to Nilles Associates, Inc., for engineering services on the SW State Street and SW Magazine Road Intersection Improvements project.

**CA - 11** Consider motion to approve Payment #5 in the amount of \$53,670.00 to Nilles Associates, Inc., for engineering services on the SW Market Street Extension project.

**CA - 12** Consider motion to approve Payment #5 in the amount of \$18,092.50 to Nilles Associates, Inc., for engineering services on the SW Plaza Parkway and SW College Avenue Extension project.

**CA - 13** Consider motion to approve Payment #2 in the amount of \$6,970.00 to Nilles Associates, Inc., for Engineering Services on the Ankeny Kirkendall Public Library project.

**CA - 14** Consider motion to approve Payment #6 in the amount of \$20,105.04 to RDG Planning & Design for construction services on the Stormwater Management Study and Master Plan project.

**CA - 15** Consider motion to approve Payment #1 in the amount of \$18,853.21 to Shive-Hattery for engineering services on the SW Irvinedale Dr., Transmission Main - Phase 1 project.

**CA - 16** Consider motion to approve Payment #7 in the amount of \$673.00 to Snyder & Associates, Inc., for engineering services on the I-35 Southbound Ramps & SE Corporate Dr., Traffic Signal project.

**CA - 17** Consider motion to approve Payment #7 in the amount of \$37,258.27 to Snyder & Associates, Inc., for engineering services on the S. Ankeny Blvd., & SE Shurfine Dr. / SW Prairie Trail Pkwy Intersection Improvements project.

**CA - 18** Consider motion to approve Payment #8 in the amount of \$8,169.06 to Snyder & Associates, Inc., for engineering services on the SE Convenience Blvd., Extension Project.

**CA - 19** Consider motion to approve Payment #9 in the amount of \$7,537.08 to Snyder & Associates, Inc., for engineering services on the Traffic Signal System Timings Update project.

**CA - 20** Consider motion to approve Payment #11 in the amount of \$1,093.50 to Snyder & Associates, Inc., for engineering services on the SW State Street & SW White Birch Drive Traffic Signal project.

**CA - 21** Consider motion to approve Payment #14 in the amount of \$4,310.36 to Snyder & Associates, Inc., for engineering services on the Ankeny Blvd & First St Intersection Improvements project.

**CA - 22** Consider motion to approve Payment #15 in the amount of \$8,579.25 to Snyder & Associates, Inc., for engineering services on the Ash Tower Feeder Main project.

**CA - 23** Consider motion to approve Payment #16 in the amount of \$27,384.72 to Snyder & Associates, Inc., for engineering services on the SE Creekview Dr., Drainage & Pavement Improvements project.

**CA - 24** Consider motion to approve Payment #17 in the amount of \$5,518.30 to Snyder & Associates, Inc., for engineering services on the NE Delaware Avenue Pedestrian Bridge & Sidewalk Connection project.

**CA - 25** Consider motion to approve Payment #43 in the amount of \$1,086.25 to Snyder & Associates, Inc., for engineering services on the NE 36th St. Bridge Widening & Roadway Reconstruction project.

**CA - 26** Consider motion to approve Payment #65 in the amount of \$5,030.75 to Snyder & Associates, Inc., for engineering services on the I-35 Widening E. 1st St. Interchange to NE 36th St.

**CA - 27** Consider motion to approve Payment #92 in the amount of \$8,524.09 to Snyder & Associates, Inc., for engineering services on the E. 1st Street Interchange Reconstruction project.

**CA - 28** Consider motion to approve the October 1, 2018 Accounts Payable from the following funds: General \$421,417.56, Hotel Motel Tax \$1,700.00, Road Use Tax \$141,050.06, Library Foundation \$505.14, Water \$144,397.08, Sewer \$9,384.83, Stormwater \$2,095.86, Golf Course \$23,151.22, Enterprise Project \$366,866.70, Revolving \$39,507.12, Risk Mgmt \$66,844.99, Health Insurance 100.00, Capital Projects \$398,157.41, Payroll \$1,326,447.80, Less Svc Trnsfrs/ACH Drafts (\$172,100.63), Less Agenda Pymts Apprvd Separately (\$589,201.65), Grand Total \$2,180,323.49 (Finance Committee: J. McKenna, Chp, K. Whiting, B. Bentz)

**CA - 29** Consider motion to adopt RESOLUTION 2018-417 relating to the revision of the financial policy of the Standard Administrative Policy and Procedures Manual of the City of Ankeny, Iowa.

**CA - 30** Consider motion to adopt RESOLUTION 2018-418 authorizing the purchase of lighting materials from Musco Sports Lighting, LLC for use on fields #1 and #2 at the Hawkeye Sports Complex.

- **Personnel Items:** none

- **Community Development Items**

**CA - 31** Consider motion for preliminary approval of The Crossings at Deer Creek Plat 4 final plat.

**CA - 32** Consider motion to adopt RESOLUTION 2018-419 setting a public hearing on the proposal to vacate a portion of a 15-foot Water Main Easement associated with the Village at Trestle Crossing Plat 1 final plat. (date of hrg: 10/15/18 @ 5:30 pm.)

**CA - 33** Consider motion to adopt RESOLUTION 2018-420 accepting final plat, platted easement, off-site easement, performance and maintenance bonds for underground improvements and performance bond for seeding and erosion control for Heritage Park at Prairie Trail Plat 2.

**CA - 34** Consider motion to adopt RESOLUTION 2018-421 approving plans and specifications and accepting contracts and performance and maintenance bonds for the construction of storm sewer in Heritage Park at Prairie Trail Plat 2.

**CA - 35** Consider motion to adopt RESOLUTION 2018-422 accepting final plat, bonds for seeding and erosion control and platted easements for Ankeny Industrial Park Plat 3.

- **Engineering Items**

**CA - 36** Consider motion to adopt RESOLUTION 2018-423 accepting public improvements in Rock Creek North Plat 1 for utilities.

**CA - 37** Consider motion to adopt RESOLUTION 2018-424 accepting public improvements in Rock Creek North Plat 1 for paving.

**CA - 38** Consider motion to adopt RESOLUTION 2018-425 accepting a proposal from Ardent Lighting Group, LLC in the amount of \$91,400.00 for the construction of the 2018 Hawkeye Sports Complex Field Lighting Project.

**CA - 39** Consider motion to adopt RESOLUTION 2018-426 accepting a proposal from Iowa Cubs Sports Turf Management in the amount of \$63,968.00 for the construction of the 2018 - PRSC Field 31 Improvements project.

**Capital Improvement Projects**

**CA - 40 2018 Deer Creek Park Improvements - Parking Lot:** Consider motion to approve: a) Certificate of Completion; b) RESOLUTION 2018-427 accepting the public improvement with Concrete Connection, LLC in the amount of \$54,462.00; and c) Retainage Payment in the amount of \$2,723.10.

**CA - 41 2018 Deer Creek Park Improvements - Basketball & Shelter:** Consider motion to approve: a) Certificate of Completion; b) RESOLUTION 2018-428 accepting the public improvement with Concrete Connection, LLC in the amount of \$56,230.00; and c) Retainage Payment in the amount of \$2,811.50.

- **Administrative Items**

**CA - 42** Consider motion to adopt RESOLUTION 2018-429 authorizing the Partial Termination Certificate of the Development Agreement between the City of Ankeny, Iowa and Classic Development, LLC for the Brinmore Sanitary Trunk Sewer.

**CA - 43** Consider motion to adopt RESOLUTION 2018-430 setting public hearing on an amendment to an existing development agreement between the City of Ankeny and Casey's Retail Company. (date of hrg: 10/15/2018 @ 5:30 p.m.)

**CA - 44** Consider motion to approve the issuance of a special permit to Chris Mund for the purpose of bow hunting of deer for the hunting season effective October 1, 2018 through November 30, 2018 and December 17, 2018 through January 10, 2019 on private property within the city limits pursuant to Municipal Code Section 41.11(3).

**CA - 45** Consider motion to receive and file notice of proposed annexation of unincorporated territory in Polk County into the City of Altoona and of public hearing.

- Approval of Consent Agenda Items

1. Consent Agenda Items CA-1 through CA-45:

**Action# E1-1. Bentz made the motion to approve the recommendations for Consent Agenda Items CA-1 through CA-45, seconded by Whiting.**

**ROLL CALL**

**2018-1001.E1-1                      YES    5            NO    0**

**F. SUPPLEMENTAL AND REMOVED CONSENT AGENDA ITEMS:**

1. Supplemental and Removed Consent Agenda

**Action# F1-1. No action taken.**

**G. RECESS:** none

**H. LEGISLATIVE BUSINESS:**

- Approval of Ordinances:

1. **Ord 1956:** An Ordinance amending Chapter 69, Parking Regulations and Chapter 70, Traffic Code Enforcement Procedures of the Municipal Code of the City of Ankeny, Iowa.

**Action# H1-1. Holm made the motion to accept third consideration of ORDINANCE 1956, sending it on its final passage and publication as required by law, seconded by Walter-Ashby.**

**ROLL CALL**

**2018-1001.H1-1                      YES    5            NO    0**

**I. OLD BUSINESS:** none

**J. NEW BUSINESS:**

1. Request for Temporary Street Closure - October 7, 3:00 - 6:00 p.m.  
NW 13th Street between NW Boulder Brook Dr/NW Boulder Ridge Lane

Council member Holm and Council member Walter-Ashby expressed concerns with the request for street closure given the concerns of both Police and Fire as it relates to NW 13<sup>th</sup> Street being designated a collector street.

Nick Kloberdanz, 1210 NW Boulder Brook Dr., advised Council they have no intent for their event or for people to be in the roadway during their event. Closure is being requested for traffic safety as he believes the barriers will help with the slowing of traffic which has increased due to the closure of NW Irvinedale Drive.

City Manager, David Jones, concurred with the concerns raised by Police and Fire and advised that without an alternate location it was his reason for recommendation to deny.

**Action# J1-1. Bentz made the motion to adopt RESOLUTION 2018-431 authorizing the temporary closing of NW 13th Street between NW Boulder Brook Drive and NW Boulder Ridge Lane, seconded by Whiting.**

**ROLL CALL**

**2018-1001.J1-1                    YES   4            NO   1 (Walter-Ashby)**

#### **K. ADMINISTRATIVE BUSINESS:**

- Report of the City Staff:

City Manager, David Jones, reported he will have the Strategic Priorities update available at the October 15<sup>th</sup> Council meeting as well as an update on the time line for the next strategic planning session. He advised council that in the next week or so, he would have a written report to council on participating in the 28E Agreement with the City of Des Moines on Section 8 program.

- Report of the Governing Body:

Mayor Lorenz reported the following: 1) he will attend the first monthly DART Planning Committee meeting tomorrow, October 2<sup>nd</sup> followed by the regular DART Commission meeting at noon. He will bring forward to the Commission the Council's responses regarding the legislative agenda; and 2) he and City Manager David Jones, attended a meeting at the Des Moines Partnership this afternoon, at which FCS Consultants gave a semi-final presentation on the calculations for regional water. The regional water executive committee will then meet October 17<sup>th</sup> to discuss the next steps to be taken and that information will be relayed on to Council at a future date.

Council Member Bentz reported she will be attending the DART Commission meeting tomorrow, October 2<sup>nd</sup> at noon and she updated Council on the Metro Advisory Council discussion related to the Massage Therapy Model Ordinance.

Council Member Holm presented the status on recycling and how it could potentially affect the Metro Waste Authority.

## **L. ADJOURNMENT**

1. There being no further business, the meeting was adjourned at 5:47 p.m.

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Pamela DeMouth, City Clerk

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Gary Lorenz, Mayor

Published in the Des Moines Register on the 12<sup>th</sup> day of October, 2018.  
Audio file of meeting is available by contacting the City Clerk's Office.