

Meeting Minutes
Plan & Zoning Commission Meeting
Tuesday, October 2, 2018
Ankeny City Hall – City Council Chambers
410 W. First Street, Ankeny, Iowa

CALL TO ORDER

Chair T.Ripper called the October 2, 2018 meeting of the Plan & Zoning Commission to order at 6:30 pm.

ROLL CALL

Members present: L.Anderson, T.Flack, G.Hunter, C.Ender, S.Odson, T.Ripper, and L.West. Absent: A.Renaud.
Staff present: E.Jensen, E.Carstens, D.Silverthorn, K.Gorman, R.Hulstrom, B.Fuglsang

AMENDMENTS TO THE AGENDA

Motion by G.Hunter to approve and accept the October 2, 2018 agenda without amendments. Second by T.Flack.
All voted aye. Motion carried 7 – 0.

COMMUNICATIONS

There were no communications.

CITIZEN'S REQUEST

There were no requests.

CONSENT AGENDA ITEMS

Item #1. Minutes

Motion to approve and accept the September 18, 2018 minutes of the Plan and Zoning Commission meeting.

Item #2. 5500 SE Delaware Avenue – Toro Distribution Center Phase 1 Expansion Site Plan

Motion to approve the site plan for 5500 SE Delaware Avenue, Toro Distribution Center Phase 1 Expansion.

Item #3. 2829 S Ankeny Boulevard – Oralabor Plaza Plat 4, Lot 4 Site Plan

Motion to approve the Oralabor Plaza Plat 4, Lot 4 Site Plan at 2829 S Ankeny Boulevard subject to City Council approval and recordation of the Storm Water Management Facility Maintenance Covenant and Permanent Easement Agreement.

Item #4. Boulder Brook Plat 16 Final Plat and Boulder Brook Plat 16 Site Plan

Motion to recommend City Council approval of Boulder Brook Plat 16 Final Plat and Site Plan.

Referencing Item #2, T.Ripper asked the Commission to reference the email received from E.Jensen, which provided comments from Commissioner Annette Renaud of her concerns regarding the visibility of the additional truck parking on the north side of the building. He then asked if the Commission had any further comments.

T.Flack noted that A.Renaud raised some valid concerns and had T.Flack not been a part of the initial Toro process she would have had the same questions. T.Flack commented with the level of berming that the Commission worked through in the initial process and with what is in the current site plan, she feels comfortable with the site plan especially given how the area currently looks and how it will be developed. S.Odson commented he agrees with T.Flack.

Motion by T.Flack to approve the recommendations for Consent Agenda Item(s) #1 - #4. Second by G.Hunter. All voted aye. Motion carried 7 – 0.

PUBLIC HEARINGS

There were no public hearings.

BUSINESS ITEMS

There were no business items.

REPORTS

City Council Meeting

G.Hunter reported on his attendance at the October 1, 2018, City Council meeting.

Director's Report

E.Jensen presented the tentative agenda items for the October 16, 2018 Plan and Zoning Commission meeting and presented the September 2018 Building Permits Report.

T.Flack asked E.Jensen if he had the details on the Ankeny Parks and Facilities Comprehensive Plan public meeting. E.Jensen shared that he did not but would email the information to the Commission.

Commissioner's Reports

L.West commented that she attended the Corks & Caps event and shared that it was a great event. She encouraged others to attend in the future.

C.Ender commented that he attended a green infrastructure conference at DMACC, which provided a lot of good information. He stated he would like to continue to promote it in Ankeny.


T.Flack commented that she spoke at the Public Service Academy last week, which was a roundtable to urge people to get involved. She shared that there were many who attended that were interested in having a voice in their community.

MISCELLANEOUS ITEMS

October 15, 2018 – 5:30 p.m. City Council Meeting Representative: Staff

ADJOURNMENT

There being no further business, the meeting adjourned at 6:38 p.m.



Submitted by Brenda Fuglsang, Secretary
Plan & Zoning Commission