

MINUTES OF THE REGULAR MEETING OF THE ANKENY CITY COUNCIL

Monday, December 3, 2018 – 5:30 PM
Ankeny City Hall - City Council Chambers
410 West First Street, Ankeny, Iowa

Gary Lorenz, Mayor
Mark Holm, Mayor Pro tem

Council Members: Bobbi Bentz, Jim McKenna, Kerry Walter-Ashby, Kelly Whiting

Mayor Pro tem Holm called the meeting to order at 5:30 p.m. Council member Bentz was absent. City Manager, David Jones and City Attorney, Amy Beattie were present.

Mayor Lorenz led the Pledge of Allegiance.

CEREMONY: none

Council member Bentz arrived at 5:35 p.m.

A. PUBLIC FORUM:

1. Special Presentation: Kristy Carter, Bicycle Tourism Consultant with Friction Shift Project reported on the Bicycle Tourism Study for the City of Ankeny.
2. Open Forum: Michele Starkenburg, representing the Ankeny Area Chamber of Commerce, presented an update on the Chamber's activities and events.

B. APPROVAL OF AGENDA:

1. Approval of the December 3, 2018 Agenda:

Action# B1-1. Walter-Ashby made the motion to approve and accept the December 3, 2018 agenda, without amendment, seconded by Whiting.

ROLL CALL

2018-1203.B1-1

YES 5 NO 0

C. PUBLIC HEARING(S): none

D. REPORTS OF ADVISORY BOARDS AND COMMISSION:

1. Representative(s): none

E. APPROVAL OF CONSENT AGENDA:

- **Minutes**

CA - 1 Approval of official council actions of the regular meeting of November 19, 2018, as published, subject to correction, as recommended by the City Clerk.

CA - 2 Receive and file minutes of the Library Board of Trustees meeting of October 18, 2018.

CA - 3 Receive and file minutes of the Park Board meeting of October 29, 2018.

CA - 4 Receive and file minutes of the Plan and Zoning Commission meeting of November 6, 2018.

- **Licenses and Permits**

CA - 5 Consider motion to approve the issuance of liquor license(s) and/or beer / wine permit(s) in the City of Ankeny.

- **Finance/Budget**

CA - 6 Consider motion to approve Payment #8 in the amount of \$4,066.00 to Civil Design Advantage for engineering services on the Deer Creek Trunk Sewer Extension Design project.

CA - 7 Consider motion to approve Change Order #4 increasing the contract amount by \$14,566.00 to C.L. Carroll Co., Inc., for construction services on the Northwest Booster Station project.

CA - 8 Consider motion to approve Payment #8 in the amount of \$171,404.60 to C.L. Carroll Co., Inc., for construction services on the Northwest Booster Station project.

CA - 9 Consider motion to approve Change Order #2 decreasing the contract amount by \$56,747.89 to Graff Excavating, Inc., for construction services on the Ash Tower Feeder Main project.

CA - 10 Consider motion to approve Payment #6 in the amount of \$25,240.46 to Graff Excavating, Inc., for construction services on the Ash Tower Feeder Main project.

CA - 11 Consider motion to approve Payment #4 in the amount of \$53,621.03 to HDR Engineering, Inc., for construction services on the Ankeny Sanitary Master Plan project.

CA - 12 Consider motion to approve Payment #1 in the amount of \$26,457.50 to Iowa Cubs Sports Turf Management for construction services on the 2018 - PRSC Field 31 Improvements project.

CA - 13 Consider motion to approve Payment #1 in the amount of \$25,348.75 to JEO Consulting Group, Inc., for engineering services on the N. Ankeny Blvd and NE/NW Georgetown Blvd Intersection Signalization project.

CA - 14 Consider motion to approve Payment #9 in the amount of \$6,476.50 to JEO Consulting Group, Inc., for engineering services on the SE Delaware Streambank Stabilization project.

CA - 15 Consider motion to approve Payment #6 in the amount of \$2,617.88 to Kirkham Michael & Associates, Inc., for engineering services on the NE Four Mile Drive RCB Culvert for Deer Creek project.

CA - 16 Consider motion to approve Payment #3 in the amount of \$29,869.54 to Shive-Hattery for engineering services on the SW Irvinedale Dr., Transmission Main - Phase 1 project.

CA - 17 Consider motion to approve Payment #16 in the amount of \$5,283.88 to Snyder & Associates, Inc., for engineering services on the Ankeny Blvd & First St Intersection Improvements project.

CA - 18 Consider motion to approve Payment #17 in the amount of \$6,392.28 to Snyder & Associates, Inc., for engineering services on the Ash Tower Feeder Main project.

CA - 19 Consider motion to approve Payment #94 in the amount of \$13,338.25 to Snyder & Associates, Inc., for engineering services on the E. 1st Street Interchange Reconstruction project.

CA - 20 Consider motion to approve Payment #67 in the amount of \$4,621.00 to Snyder & Associates, Inc., for engineering services on the I-35 Widening E. 1st St. Interchange to NE 36th St.

CA - 21 Consider motion to approve Payment #19 in the amount of \$8,795.82 to Snyder & Associates, Inc., for engineering services on the NE Delaware Avenue Pedestrian Bridge & Sidewalk Connection project.

CA - 22 Consider motion to approve Payment #9 in the amount of \$10,110.09 to Snyder & Associates, Inc., for engineering services on the S Ankeny Blvd & SE Shurfine Dr/SW Prairie Trail Pkwy Intersection Improvements project.

CA - 23 Consider motion to approve Payment #10 in the amount of \$15,769.52 to Snyder & Associates, Inc., for design services associated with the SE Convenience Boulevard Extension project.

CA - 24 Consider motion to approve Payment #18 in the amount of \$918.00 to Snyder & Associates, Inc., for engineering services on the SE Creekview Dr Drainage & Pavement Improvements project.

CA - 25 Consider motion to approve Payment #11 in the amount of \$10,020.48 to Snyder & Associates, Inc., for engineering services on the Traffic Signal System Timings Update project.

CA - 26 Consider motion to approve Payment #5 in the amount of \$1,293,953.82 to Stahl Construction for construction services on the Ankeny Kirkendall Public Library project.

CA - 27 Consider motion to approve the December 3, 2018 Accounts Payable from the following funds: General \$142,607.45, Hotel Motel Tax \$2,000.00, Road Use Tax \$104,444.46, Police/Fire Pension Fund \$1,619.20, Debt Service \$2,302,861.00, Library Foundation \$222.60, Solid Waste \$13,612.46, Water \$153,148.73, Water Sinking \$217,078.91, Sewer \$7,563.96, Stormwater \$3,768.13, Golf Course \$5,422.80, Enterprise Project \$409,422.41, Revolving \$2,878.16, Risk Mgmt \$11,581.92, Economic Development Revolving \$26,000.00, Capital Projects \$1,463,890.97, Payroll Totals \$1,476,713.78, Less Svc Trnsfrs/ACH Drafts (\$171,932.10), Less Agenda Pymnts

Apprvd Separately (\$472,769.20), Grand Total \$5,700,135.64 (Finance Committee: M. Holm, Chp, J. McKenna, K. Whiting)

CA - 28 Consider motion to approve the award of a generator maintenance services agreement to Cummins Central Power, LLC of Des Moines, Iowa and authorize Mayor to sign Letter of Agreement.

- **Personnel Items**

CA - 29 Consider motion to appoint Debra M. Arend as interim City Clerk effective January 1, 2019.

- **Community Development Items**

CA - 30 Consider motion to adopt RESOLUTION 2018-506 authorizing the Mayor to sign a hold harmless agreement allowing Forselles II, LLC to place a fence within portions of the public sanitary sewer, water main and storm water management easements for property located at 240 NW 36th St.

CA - 31 Consider motion to adopt RESOLUTION 2018-507 accepting final plat and platted easement for The Vineyard at Prairie Trail Plat 2.

CA - 32 Consider motion to adopt RESOLUTION 2018-508 accepting the final plat for Randall's Point Plat 1 subject to applicable Polk County Subdivision requirements in lieu of the City of Ankeny Subdivision Regulations.

CA - 33 Consider motion to adopt RESOLUTION 2018-509 accepting a storm water management facility maintenance covenant and permanent easement agreement, located on a part of Lots 3 and 4 in Arthur Place, an official plat in the City of Ankeny, Polk County, Iowa and associated with 710 SW 3rd Street.

CA - 34 Consider motion to adopt RESOLUTION 2018-510 authorizing the Mayor to sign a development, easement and maintenance agreement, located on a part of Lots 3, 4, 8 and 9 in Arthur Place, an official plat in the City of Ankeny, Polk County, Iowa and associated with 710 SW 3rd Street.

CA - 35 Consider motion to adopt RESOLUTION 2018-511 accepting final plat and final PUD site plan, platted easements, letter of credit for seeding and erosion control, performance and maintenance bonds for underground improvements and parksite dedication agreement for Willow Run Plat 2.

CA - 36 Consider motion to adopt RESOLUTION 2018-512 approving plans and specifications and accepting contracts and performance and maintenance bonds for the construction of water main in Willow Run Plat 2.

- **Engineering Items**

CA - 37 Consider motion to adopt RESOLUTION 2018-513 accepting public improvements in Heritage Park at Prairie Trail Plat 2 for utilities.

CA - 38 Consider motion to adopt RESOLUTION 2018-514 authorizing the execution of an Agreement for Urban-State Traffic Engineering Program (U-STEP) funding between the Iowa Department of Transportation (DOT) and the City of Ankeny, Iowa, for the sharing of project costs for the proposed N Ankeny Boulevard & NW-NE Georgetown Boulevard Intersection Improvements & Signalization project.

- **Capital Improvement Projects**

- **CA - 39 2018 - North Prairie Bend Basin Repair Project:** Consider motion to approve: a) Final Change Order #1 increasing the contract amount by \$8,550.00; b) Certificate of Completion; c) RESOLUTION 2018-515 accepting the public improvement with Dave's Dozing in the amount of \$45,932.50; and d) Final Payment #1 in the amount of \$43,635.88 / Release of Retainage in the amount of \$2,296.62.

CA - 40 2018 Glenbrooke Park Improvements: Consider motion to approve: a) Change Order #2 increasing the contract amount by \$1,204.50; b) Certificate of Completion; c) RESOLUTION 2018-516 accepting the public improvement with Concrete Connection LLC, in the amount of \$68,057.00; and d) Final Payment #2 in the amount of \$3,082.27 and Retainage Payment in the amount of \$3,402.85.

- **Administrative Items**

CA - 41 Consider motion to accept the donation of the 1953 International Fire Truck from the Ankeny Fire Department Association.

CA - 42 Consider motion to adopt RESOLUTION 2018-517 authorizing the execution of a Facility Rental Agreement between the City of Ankeny, Iowa Police Department and Iowa State University regarding the use of the Lied Center located in Ames, Iowa.

CA - 43 Consider motion to adopt RESOLUTION 2018-518 setting a public hearing on a development agreement between the City of Ankeny and Kreg Enterprises, Inc. (date of hrg: 12/17/18 @ 5:30 p.m.)

CA - 44 Consider motion to adopt RESOLUTION 2018-519 setting a public hearing on a development agreement between the City of Ankeny, Northern Tool & Equipment Company, Inc., and Ryan Companies, US, Inc. (date of hrg: 12/17/18 @ 5:30 p.m.)

- Approval of Consent Agenda Items

1. Consent Agenda Items CA-1 through CA-44:

Action# E1-1. Bentz made the motion to approve the recommendations for Consent Agenda Items CA-1 through CA-44, seconded by Whiting.

ROLL CALL

2018-1203.E1-1 YES 5 NO 0

F. SUPPLEMENTAL AND REMOVED CONSENT AGENDA ITEMS:

1. Supplemental and Removed Consent Agenda

Action# F1-1. No action taken.

G. RECESS: None

H. LEGISLATIVE BUSINESS:

- Approval of Ordinances: none

I. OLD BUSINESS: none

J. NEW BUSINESS:

1. N Ankeny Blvd and NW-NE Georgetown Blvd Intersection Improvements & Signalization Notice of Intent to Commence a Public Improvement Project and to Acquire Property Interests

Action# J1-1. Walter-Ashby made the motion to adopt a RESOLUTION 2018-520 fixing a date for hearing on intent to commence a public improvement and to acquire property interests for the N Ankeny Blvd and NW-NE Georgetown Blvd Intersection Improvements & Signalization Project, seconded by Whiting. (date of hrg: 1/7/19 @ 5:30 p.m.)

ROLL CALL

2018-1203.J1-1 YES 5 NO 0

2. Proposed Interstate 35 and East First Street Interchange Reconstruction - Addendum No. 2 to the Public Service Agreement with the Iowa Department of Transportation (Iowa DOT)

Action# J2-1. Whiting made the motion to adopt RESOLUTION 2018-521 authorizing the execution of Addendum No. 2 to Agreement No. 2016-4-186 between the Iowa Department of Transportation and the City of Ankeny for the City of Ankeny's cost participation to facilitate the proposed reconstruction of the Interstate 35 and East First Street Interchange, seconded by Walter-Ashby.

ROLL CALL

2018-1203.J2-1 YES 5 NO 0

K. ADMINISTRATIVE BUSINESS:

- Report of the City Staff:

City Manager, David Jones, reminded Mayor and Council of the upcoming CIP work session scheduled for Monday, December 10th at 5:30 and advised the CIP packets would be delivered to each of them on Thursday afternoon.

- Report of the Governing Body:

Mayor Pro tem Holm requested an update on the retention pond located west of Irvinedale Drive and south of 36th Street.

Don Clark, Municipal Utilities Director, stated, as of last Friday, construction of a landscape berm had been fully completed east of the pond. He further stated the location of the pond in terms of its close proximity to the street did meet the "clear zone" requirements.

Mayor Pro tem Holm shared speed limit concerns in the area of this retention pond and inquired about possible speed reduction.

Mayor Pro tem Holm requested an update on the Strategic Planning timeline.

City Manager, David Jones, stated an RFP has been disseminated to potential providers for Strategic Planning. The deadline for proposal submittal is a couple weeks away – he will advise council as to the specific deadline date via e-mail.

Council members complimented staff on their efforts in putting together the Mayor's Tree Lighting Ceremony this past Friday at the AMP site.

L. ADJOURNMENT

1. There being no further business, the meeting was adjourned at 6:10 p.m.

Pamela DeMouth, City Clerk

Mark Holm, Mayor Pro tem

Published in the Des Moines Register on the 14th day of December, 2018.
Audio file of meeting is available by contacting the City Clerk's Office.