



Municipal Utilities
220 W. First Street
Ankeny, IA 50023-1751
(515) 963-3565 phone
(515) 963-3535 fax
www.ankenyiowa.gov

Direct Pay Notice and Authorization

What is DIRECT PAY?

DIRECT PAY is a convenient and easy automatic payment service that saves you time, effort, and postage. This modern, electronic bank transfer ensures that your water bill is paid in a timely, efficient manner.

How does DIRECT PAY work?

As in the past, you will continue to receive your water bill before your automatic payment is made. You will know the total amount of your water bill in advance so you will know exactly how much your financial institution will be automatically paying from your checking or savings account. This amount will be automatically paid to City of Ankeny about 25 days after the billing date.

The payment will be shown on the account statement you receive from your financial institution each month, as well as your next bill from us.

How do I sign up for DIRECT PAY?

Just complete the form below and mail or bring it to City of Ankeny, Municipal Utilities' office, at 220 W. First Street, Ankeny, IA 50023. Please include a voided check from your financial institution.

Would you also like to receive your bills by e-mail?

If yes, please provide your e-mail address: _____

Sign up today to begin enjoying the benefits and convenience of DIRECT PAY!

Name _____ Telephone _____

Address _____ Account # _____

City _____ State _____ ZIP _____

Name of Financial Institution _____

Financial Institution Address _____

City _____ State _____ ZIP _____

Select one: Checking Account Savings Account _____ Account Number

I authorize **City of Ankeny** and the financial institution named here to initiate variable entries to my checking/savings account. This authority will remain in effect until I notify **City of Ankeny** or the financial institution, in writing, to cancel it in such a time as to afford the financial institution a reasonable opportunity to act.

Also, I agree that I remain obligated to pay for utility services in the event that a charge to my account is dishonored, for whatever reason, and that **City of Ankeny** retains its normal collection rights.

Signature (required) _____

COMPLETE THIS FORM AND RETURN IT WITH A VOIDED CHECK TO:

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